

To: **ODOE Pass-through Partner Program** Fax No.: **503-934-4006 (Salem)** Phone: 503-378-8444 (Salem)

From: _____ Fax No.: _____ Phone: _____

Project Owner's Notice of Intent to Work with Third Party Financial Intermediary to Secure Pass-through Partner for Business Energy Tax Credit

---Please print---

1. Project owner information (Complete one form for each project)

Company name: _____

Project owner: _____

Application #: _____

2. Third party financial intermediary information

Company name: _____

Company contact: _____

Phone: _____

E-mail: _____

3. Project owner: **IMPORTANT** Read the statements below. If you agree, sign and date.

- I will be working solely with the third party financial intermediary company listed above to secure a pass-through partner for my Business Energy Tax Credit project.
- I understand that the Oregon Department of Energy will **not** be seeking a pass-through partner for my Business Energy Tax Credit. (This service is offered at no charge, but can not be offered when a business owner is working with a third party intermediary. The Oregon Department of Energy can not guarantee a pass-through partner for any completed energy project.)
- I understand that when my energy project is complete, final application has been submitted, reviewed and approved by the Oregon Department of Energy and a pass-through partner is secured by the third party financial intermediary, that the Oregon Department of Energy will be promptly notified so a tax credit may be issued.

Project Owner Name (please print): _____

Project Owner Signature: _____ **Date:** _____

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