

## **MEMORANDUM OF UNDERSTANDING**

### Linn County Adult Services Team

This Memorandum of Understanding outlines the purpose, values, and responsibilities of the Linn County Adult Services Team. This agreement establishes the commitment and support of each community agency involved with the Linn County Adult Services Team.

#### **Mission:**

Help homeless or near homeless individuals/families overcome or prevent the conditions of homelessness by facilitating access to comprehensive community based coordinated services leading to stabilized lives.

#### **Values: Core Values of the System of Care**

1. The system of care should be person-centered, with the needs and desires of the adult/family dictating the types and mix of services provided.
2. The focus of the system of care should be increasing health, wellness, resilience and self-sufficiency of the adult/family.
3. The system of care should be community-based, with the service deliveries, management, support and decision making at the community level.
4. The system of care should encourage peer advocacy and mentoring as part of the decision-making and delivery of services. Peer advocacy and supports are a valuable part of the person's resilience and recovery.

#### **Guiding Principles of the System of Care**

1. Adults should have access to a comprehensive array of services that address their physical, emotional, social, and vocational/educational needs.
2. Adults should receive individualized services in accordance with his/her unique needs, desires and potentials guided by an individualized plan.
3. Adults should receive services within the least restrictive, most normative environment that is clinically appropriate.
4. The adult and the adult's support system/family, if appropriate, should be full participants in all aspects of the planning and delivery of services.
5. Adults who receive services from multiple agencies should have integrated care and mechanisms for planning, developing and coordinating services. In addition, they should be able to move through the system of services in accordance with their changing needs.
6. Early identification and intervention for adults with emotional and physical problems should be promoted by the system of care in order to enhance the likelihood of resilience and recovery.
7. The rights of each household member should be protected, and effective advocacy efforts for them should be promoted. Each household member should receive services without regard to:
  - Race / color
  - National origin

- Sex (includes gender, pregnancy and sexual orientation)
- Religion
- Association with a member of a protected class
- Age (18 or older)
- Marital status
- Physical/Mental disability

**Program Responsibilities:**

Adult Services Team members agree to the following:

1. Agree to support Adult Services Team mission, values, and principles.
2. Provide staff time to attend Adult Services Team meetings twice a month, each for two hours long, for staffing of adult / family.
3. Provide staff time to gather referral information regarding person being staffed.
4. Provide staff time to provide follow-up services when necessary.
5. Have the authority to represent their agency's services.
6. Priority will be given to adults/families who are:
  - Homeless or at risk of homelessness,
  - Willing to participate,
  - In need of coordinated services, and
  - Linn County adult 18 years or older and their families.
7. Referrals can be made by any service provider in Linn County.
8. Referrals to the Adult Services Team must use the Adult Services Team referral form and confidentiality authorization to release protected health information.
9. The referring agency agrees to act as a sponsor for the adult / family at the staffing, which means they should be in attendance and willing to support and follow up with the adult/family on any staffing recommendations.
10. Willing to share facilitator role for Adult Services Team meetings. Facilitator will serve a one year term and will rotate amongst the members.
11. Linn County Health Services agrees to be the primary custodian of the record.
12. Gate Keeper – may rotate depending upon demand. This role receives, prioritizes and coordinates referral authorizations and information sharing.

**Termination:**

Any agency who is no longer able to participate agrees to give the Adult Services Team sixty (60) day's written notice of withdrawal from this memorandum of understanding.

## PARTICIPATING AGENCIES

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Paul Barnes, Executive Director  
Albany Helping Hands

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Dr. Kevin Ewanchyna, Director  
In-Reach/Sam Health

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Marco Benavides, SDA #4 District Manager  
DHS Children Adult Families

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James Hackett, Executive Director  
Linn-Benton Housing Authority

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Ric Bergey, Director  
Linn County Parole and Probation

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Martha Lyon, Executive Director  
Community Services Consortium

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Scott Bond, Director  
OCWCOG Seniors and Persons with  
Disabilities

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Frank Moore, Health Administrator  
Linn County Health Services

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Ed Boyd, Chief of Police  
Albany Police Department

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Deb Powell, Executive Director  
Love INC of Linn County

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LINN COUNTY

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Co-Chair 10-Year Plan to End  
Homelessness

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Sharon Konopa, Albany City Mayor  
Co-Chair 10-Year Plan to End  
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William C. Tucker, Commissioner